

**MEETING OF THE  
WALES / GENESEE JOINT FIRE BOARD  
August 9, 2016**

President Carl Millard called the meeting to order at 7:03P.M. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

**ROLL CALL**

Carl Millard, Irene Ridgeman, Dave Kilpatrick, Brian Runde, Tom Hardin and Jerry Kluessendorf were present. Also present was Chief Jim Moon, Henry Balzer and Judy Runde and Lea Flack from Life Quest.

**LIFEQUEST**

Lea Flack did a presentation from Life Quest. The fire department is at a collection rate of 90.59%. As of now Medicare allows approximately \$410.00 for an ambulance run and then what they allow they only pay 80% of that. She stated how runs are submitted makes a difference on revenues for each month. Some ambulance bills will be put into the self-pay if Life Quest does not have the patient valid signature.

Lea suggested that we considered bundling our supply charges into the base rate instead of charging for each supply. Insurance companies are accepting the bundling charge. Lea is going to check on our account what the difference would be between bundling or keeping separate charges for each supply. Lea is also going to check to see if the amount that is in self pay also includes patient with Medicare that have not paid their portion. A copy of her presentation will be kept on file.

**MINUTES**

Dave Kilpatrick made a motion to approve the July 12, 2016 meeting minutes. Brian Runde seconded the motion and it was carried unanimously.

**CHIEF'S REPORT**

Received July report. 33 calls for the month of July 2016.

Chief Moon has started working on the driver's policy. He found out very few departments in the area have this policy. It was suggested to use the same criteria as the state of Wisconsin. The question was asked how the fire inspections are going. Chief commented there will always be a back log for them. As of now 5 fire department members can do fire inspections.

**CHIEF'S ANNUAL REVIEW DOCUMENT'**

Carl Millard presented the board with a draft of a Fire Chief's Performance Appraisal form. This document will help with salary increase at budget time. This will be used as a working document.

**VOUCHERS**

Tom Hardin made a motion to approve the vouchers in the amount of \$75,795.09. Irene Ridgeman seconded the motion and it was carried.

**LIFEQUEST**

For the month of July, we received \$17,194.40 in ambulance receivables.

**2017 BUDGET**

Tom Hardin made a motion to approve the 2017 budget for \$709125,00. Irene Ridgeman seconded the motion and it was carried unanimously.

Discussion regarding the 2017 budget highlights to present to the municipalities. Carl will make changes and send out to all of the board members to be reviewed. September 8, 2016 will be the joint meeting with the municipalities to present the 2017 budget.

The 2<sup>nd</sup> quarter retirement hours report for fire department members was presented to the Fire Board. At this time no one has 1200 hours.

September 13, 2016 will be next meeting date.

Dave Kilpatrick made a motion to adjourn the meeting at 10:00p.m. Irene Ridgeman seconded the motion and it was carried unanimously.

Submitted by:

Judy Runde  
Secretary/Treasurer

